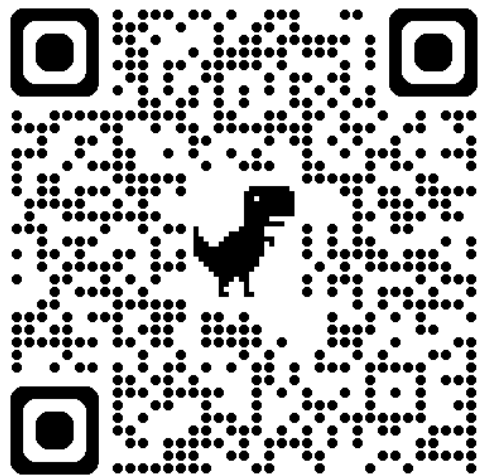




Health and safety policy booklet





<p>Sticky Fingers Pre-School Newlands % Newlands Primary School Windermere Avenue Millbrook SO16-9QX 023 80764499 SF.Newlands@ stickyfingersps.co.uk</p>	<p>Sticky Fingers Pre-School Redbridge % Redbridge Primary school Studland Road Millbrook SO16-9BB 02380 764717 07726772381 SF.Redbridge@ stickyfingersps.co.uk</p>	<p>Sticky Fingers Pre-school Tanners Brook % Regents Park Community centre Elmes Drive Millbrook SO15-4PF 02380 703571 07470015388 SF.Tannersbrook@ stickyfingersps.co.uk</p>	<p>Sticky Fingers Pre-school Spring road % 14th Itchen Scout hut Spring road Sholing Southampton SO19-2NZ 07586560936 SF.Springroad@ stickyfingersps.co.uk</p>	<p>Sticky Fingers Pre-school Portswood Portswood Primary school Somerset road, Portswood, Southampton SO17-3AA SF.Portswood@ stickyfingersps.co.uk</p>
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Sticky Fingers aspires to provide a safe, fun and welcoming environment for everyone.
We offer children experiences to support their development, empowering them to reach their full potential

01 Health and Safety Policy

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01. Health and safety policy

Alongside associated in policies, procedures and risk assessments 01.01-01.01za

Designated Health and Safety officers are:

SF Newlands	SF Redbridge	SF Tanners Brook	SF Spring road	SF Portswood
Katrina	Vicky	Diane	Carly	Freya

Aim

Our provision is a suitable, clean and safe place for children to be cared for, where they can grow and learn. We meet all statutory requirements for health and safety and fulfil the criteria for meeting the Early Years Foundation Stage Safeguarding and Welfare Requirements.

Objectives

- We recognise that we have a corporate responsibility and duty of care towards those who work in and receive a service from our provision. Individual staff and service users also have responsibility for ensuring their own safety as well as that of others. Adherence to policies and procedures and risk assessment is the key means through which this is achieved.
- All staff undertake health and safety training and regularly update their knowledge and understanding.
- We display the necessary health and safety posters.
- Insurance is in place (including public liability) and an up-to-date certificate is always displayed.
- A risk assessment is carried out to control associated risks and the procedure is modified according to needs identified for the specific environment.
- Risk assessments are monitored and reviewed by those responsible for health and safety.

Legal references

Health and Safety at Work etc Act 1974

Health and Safety (Consultation with Employees) Regulations 1996

Management of Health and Safety at Work Regulations (1999)

Regulatory Reform (Fire Safety) Order 2005)

Electricity at Work Regulations (1989)

Regulation (EC) No 853/2004 of the European Parliament and of the Council on the hygiene of foodstuffs

Manual Handling Operations Regulations (1992) (Amended 2002)

Medicines Act (1968)

Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) (Amendment) Regulations 2012

Control of Substances Hazardous to Health (COSHH) Regulations 2004

Health and Safety (First Aid) Regulations 1981

Childcare Act 2006

Further guidance

[Dynamic Risk Management in the Early Years](#) (Alliance 2017)

Health and Safety Executive www.hse.gov.uk/risk

Food Standards Agency www.food.gov.uk

Ministry of Housing, Communities & Local Government www.communities.gov.uk



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01 Health and Safety Policy

01.01 Risk Assessment

Risk assessments are carried out to ensure the safety of children, staff, parents and visitors. Legislation requires all individuals in the workplace to be responsible for the health and safety of premises, equipment and working practices. We have a 'corporate responsibility' towards a 'duty of care' for those who work in and receive a service from our provision. Individuals also have responsibility for ensuring their own and others safety.

Risk assessment means: *Taking note of aspects of your workplace and activities that could cause harm, either to yourself or to others, and deciding what needs to be done to prevent that harm, making sure this is adhered to and is updated when necessary.*

The law does not require that all risk be eliminated, but that 'reasonable precaution' is taken. This is particularly important when balancing the need for children to be able to take appropriate risks through physically challenging play. Children need the opportunity to work out what is not safe and what they should do when faced with a risk.

Daily safety sweeps and checks indoors and outdoors

- Safety sweeps are conducted when setting up for the day prior to children arriving, during the day and when closing in the evening. Sometimes a safety sweep will identify a risk that requires a formal risk assessment on form.

Health and safety risk assessments

Health and safety risk assessments inform procedures. Staff and parents should be involved in reviewing risk assessments and procedures, as they are the ones with first-hand knowledge as to

whether the control measures are effective and they can give an informed view to help update procedures accordingly.

The Lead Practitioner and Health and Safety officer undertake training and also ensure staff have adequate training in health and safety matters. The Lead Practitioner and Health and Safety Officer also ensures that checks/work to premises are carried out and records are kept.

- Gas safety by a Gas Safe registered gas/heating engineer
- Electricity safety by a qualified electrician
- Fire precautions to check that all fire-fighting equipment and alarms are in working order
- Hot air heating systems/air conditioning systems cleaned and checked regularly
- A Deep clean is carried out in the kitchen at least once a half term

The setting Lead practitioner and Health and Safety Officer ensure that staff members carry out risk assessments that include relevant aspects of fire safety, food safety, in each of the following areas of the premises:

- Entrance and exits
- Outdoor areas
- Sleep areas
- Main kitchen
- Staff room
- Rooms used by others or for other purposes.

The setting's Lead Practitioner and Health and Safety officer ensures staff members carry out risk assessment for off-site activities, such as children's outings (including use of public transport), including:

- home visits
- other duties off-site such as attending meetings, banking etc

The setting's Lead Practitioner and Health and Safety officer ensures staff members carry out risk assessment for work practice including:

- changing babies, and the intimate care of young children and older children
- arrivals and departures
- children with allergies and special dietary needs or preferences
- serving food in group rooms
- cooking activities with children
- supervising outdoor play and indoor/outdoor climbing equipment
- settling young children to sleep
- assessment, use and storage of equipment for disabled children

- visitors to the setting who are bringing equipment or animals as part of children's learning experiences, for example 'fire engines'
- following any incidents involving threats against staff or volunteers
- following any accident or incident involving staff or children

The setting manager liaises with Crime Prevention Officers as appropriate to ensure security arrangements for premises and personnel are appropriate.

- Smoking and vaping is not allowed on the premises, both indoors and outdoors. Staff must cover up their work clothes. *see 04.09 No smoking, vaping, alcohol and substance misuse*
- Staff must not be under the influence of alcohol or any other substance which may affect their ability to care for children. If staff are taking medication that they believe may impair them, they seek further medical advice and only work directly with children if that advice is that the medication is unlikely to impair their ability to look after children. The setting manager must be informed. *see 04.09 No smoking, vaping, alcohol and substance misuse*
- Alcohol must not be brought onto the premises for consumption. *see 04.09 No smoking, vaping, alcohol and substance misuse*

Review date: October 2026

Last Edited: May 2026

Manager on behalf of Sticky Fingers: